



STUDENT EXCHANGE MEMORANDUM OF UNDERSTANDING
DRI-055-2021
BETWEEN
KITAMI INSTITUTE OF TECHNOLOGY
Hokkaido, Japan
AND
UNIVERSIDAD TECNOLÓGICA DE PANAMÁ
Panama, Republic of Panama

According to the Framework Agreement concluded between Kitami Institute of Technology and Technological University of Panama regarding the exchange of the subjects of science, technology and education, the exchange of faculty staff, undergraduate and graduate students (hereinafter called "exchange students") in order to promote research and friendly relations between both universities shall be carried out as follows:

1. Both universities shall accept exchange students for a period limited to one year.
2. Neither university shall accept more than three students per year under the terms of this Memorandum.
3. The host university shall have the final decision over whether or not to accept exchange students selected by the delegating university.
4. Exchange students will have completed one and two years of study in postgraduate and undergraduate levels, respectively at their home university before the year of exchange.
5. Exchange students from Technological University of Panama must have sufficient knowledge of Japanese or English in order to attend and participate in lectures, discussions, and seminars held at Kitami Institute of Technology. Furthermore, exchange students from Kitami Institute of Technology must have sufficient knowledge of English or Spanish in order to attend and participate in lectures, discussions and seminars held at Technological University of Panama.
6. In consultation with the course directors of both universities, exchange students shall decide their course of study.
7. The host University shall issue a Transcript Records (TR) to exchange students on their completion of the course. Such course credits granted to exchange students may be convertible according to the regulations of their home university. The Transcript of Records (TR) or a document enclosed with it, will include information on the type of classes taken by a student (i.e. lectures, laboratories, etc.), number of hours and number of credits earned by the student, as well as a grade received. An explanation of the local grading scale will be a part of the Transcript of Records.
8. The status of exchange students at Technological University of Panama shall be registered as that of "exchange student". The status of exchange students at Kitami Institute of Technology shall be designated as "special visiting student".
9. Neither university shall charge exchange students examination fees, entrance fees or course fees for regular classes. Course fees might be charged for extra curriculum classes.





10. In principle the exchange students or the delegating university shall cover fares, living expenses and miscellaneous costs in connection with the exchange.
11. Exchange students must comply with school and other regulations of the host university.
12. This Memorandum shall come into effect from August 1, 2021, and be valid until the termination of framework agreement.

Date: August 1, 2021

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PhD. SOICHIRO SUZUKI
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